

PROCEDURE FOR DEALING WITH ALL DISCIPLINARY MATTERS

1. A complaint can be made by any Player, Club Official, Umpire, Director of the Board of Cricket Gold Coast or any other person.
2. All complaints must be in writing and forwarded to the Secretary, Cricket Gold Coast on the approved form that is available on the website.
3. The following must occur for all complaints;
 - a. The complainant must have completed the official complaint form and lodge that with Cricket Gold Coast no later than 5pm on the Monday following the incident and or the match;
 - b. If the complaint is by an Umpire, the Umpires Association must forward the specific offence alleged along with the Umpires recommendation for penalty on the attached form to the Secretary, Cricket Gold Coast in compliance with Clause 3a.
4. Upon receipt of any complaint by the Secretary of Cricket Gold Coast, the Secretary must within 24 hours of receipt forward the complaint to the following:
 - a. The Commissioner of the Judiciary Committee;
 - b. The player, official or person;
 - c. The player, official or persons registered club.
5. The Commissioner of the Judiciary Committee shall upon receipt of the complaint contact all other judiciary members by email and notify them of the complaint and then contact the player, official or person directly and ask the following:
 - a. Is the player, official or person in receipt of the formal complaint against them;
 - b. If not, the Commissioner will immediately suspend the call and arrange delivery of the complaint and also advise the player, official or person that they may have another person present when the call resumes.
6. The Commissioner will not proceed with a telephone call until the player has the complaint. The Commissioner will again call, confirm the complaint is received and then outline the complaint and ask whether or not the player, official or person pleads guilty or not guilty to the charge or charges alleged.
 - a. If a player, official or person pleads guilty to the offence or offences as outlined in the formal complaint then the Commissioner must consult with the other members of the judiciary and within 24 hours notify the player, official or person, the player, official or persons registered club and the

Secretary of Cricket Gold Coast of the decision and penalty reached in relation to the plea of guilty entered.

- b. If a player pleads not guilty the Commissioner must then call a formal hearing of the complaint and offence or offences alleged and a hearing called. There must be at least 3 members of the judiciary to hear the complaint and the hearing must take place as soon as reasonable practical and no later than 10 days of the complaint being received by the Secretary of Cricket Gold Coast.
 - c. The player, official or person may call witnesses in their defence but must notify the Commissioner of the names and number of witnesses at least 24 hours before the hearing.
 - d. The player must be served a formal notice that they are not to partake in any match until such time as the matter is heard and any match missed will be taken into consideration by the judiciary in any penalty that is issued.
 - e. Upon the complaint being determined by the judiciary, the Commissioner shall immediately notify in writing the Secretary of Cricket Gold Coast, the player, official or person and their registered club.
7. If the player, official or person wishes to appeal any decision of the judiciary, the player, official or person has the right to do so in accordance with Cricket Gold Coast Code of Conduct and Rules.